



**MINUTES OF THE CEMETERY AND LITTLE CHAPEL COMMITTEE HELD AT THE LITTLE CHAPEL,  
7.30 PM ON MONDAY 18<sup>th</sup> MARCH 2024.**

**Present.** Cllr L. Taylor, Cllr S. Rodda and Cllr K. Wilson and Mr. M. Little.  
**Attending parish clerk,** J. Clark.

1. **Update on action points from last meeting.** All the points are covered in the items below.
2. **Update on work to create parking spaces and work on the perimeter hedge. To include any associated costs and considerations.** Three quotes are being sought for the work and the committee are meeting with contractors. **COMMITTEE TO ACTION**
3. **Printing of Cemetery plan for mounting on wall.** Cllr Wilson reported that the cemetery grave/plots diagram will be displayed outside the Little Chapel. Cllr Wilson has identified every grave in the cemetery, even those without marked plots. She is working with the printers with an aim to having the display board ready as soon as possible. **CLLR WILSON TO ACTION**
4. **Tidy up.** The cemetery is tidied by the committee as often as possible. There is woodwork in the wooden panel in the chapel and this has been treated by Cllr Wilson but there are still issues. Cllr Wilson to speak to woodworm specialist. Since the tree work has been done there are no signs of squirrels in the roof space. **CLLR WILSON TO ACTION**
5. **Fundraising update.** Cllr Wilson reported that she had been offered a donation from a local donor. She will report back when this is finalised. The hamper raffle is going well and will be drawn at the end of March. She is also working on raising funds by offering a 'Red Coat' style tour of village. Details to follow. The committee also aim to hold a fund-raising cream tea in August. Cllr Wilson has opened a 'Go Fund Me' page for raising funds for the Little Chapel and so far raised £200 (subject to 'Go Fund Me' commission). Cllr Wilson is also looking into other sources of funding from official bodies.
6. **Update on purchases and impact on reserves.** One double plot has been sold in this financial year. The cemetery reserve started at £9,231 at the beginning of the financial year. Expenditure to date is £2,200 and income £1,600.
7. **To consider what is required for management of Little Chapel regarding maintenance. For example, roof tiles, windows, ceiling, etc. Discuss supporting clerk to gather quotes and information as there was no capacity timewise to tackle this issue in the previous two months.** The committee members present agreed get quotes for work on the Little Chapel, such as the woodwork, the floor, the bell tower and pointing on the building. This to be worked on over the coming months with support from the clerk.
8. **Clerk to start recording Little Chapel income and expenditure separately from the Cemetery in order to address maintenance requirements for the building.** This will be set up at the start of the new financial year on 1<sup>st</sup> April 2024.
9. **Postcode for Little Chapel.** Cllr Rodda will look into this with support from the clerk. **CLLR RODDA TO ACTION**
10. **AOB** Cllr Taylor is going to get the address changed on the zero business rates communications currently going to the former Trustee. **CLLR TAYLOR TO ACTION**
11. **AOB –** The cemetery gate is to be restored by a local volunteer. It is the original gate commissioned when the chapel was built 1886. It will be installed by the side of the chapel.

**Date of next meeting TUESDAY 18<sup>TH</sup> JUNE 2024**